

# CLAIRTON MUNICIPAL AUTHORITY

## BOARD OF DIRECTORS MEETING

July 15, 2021

Meeting called to order at 6:30 PM by Doug Ozvath.

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Executive Session was held from 5:20 P.M. until 6:30 PM to discuss personnel and litigation.

|                  | Present | Absent |
|------------------|---------|--------|
| <u>Roll Call</u> |         |        |
| Donald Nevills   | X       |        |
| John Vitullo     | X       |        |
| Doug Ozvath      | X       |        |
| Jim Cerqua       | X       |        |
| Vacant           |         |        |

### Administration/Professional

Ryan Potts, Superintendent  
Jim Hannan, P.E., Finance Director  
Joe Dalfonso, Solicitor  
John Moury, KLH Engineers

### Citizens Comments

None

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Jim Cerqua moved, and John Vitullo seconded the motion to approve the minutes from the June 17, 2021, Board Meeting. The motion carried 4-0.

Jim Cerqua moved, and Don Nevills seconded the motion to approve the paying of the bills from June 17, 2021, to July 14, 2021. The motion carried 4-0.

John Vitullo moved, and Jim Cerqua seconded the motion to approve the Year-to-Date Income Statements for Treatment and Collections. The motion carried 4-0.

Jim Cerqua moved, and John Vitullo seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Jim Cerqua moved, and Don Nevills seconded the motion to reject all bids from Contract 2019-01 Wastewater Treatment Plant Upgrade Phase II General/Mechanical Construction and Contract 2019-02 Wastewater Treatment Plant Upgrade Phase II Electrical Construction. Motion Carried 4-0.

Jim Cerqua moved, and John Vitullo seconded the motion to award Contract No. 2021-01 2021 Emergency Sewer Repairs to Plavchak Construction in the amount of \$1,275.00. Motion carried 4-0.

Jim Cerqua moved, and John Vitullo seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #363-B in the amount of \$9,861.11. Motion carried 4-0.

Jim Cerqua moved, and John Vitullo seconded the motion to approve the Memorandum of Understanding (MOA) between the Clairton Municipal Authority and Local Union 456, Utility Workers Union of America regarding the use of vacation time when an employee exhausts their allotment of available sick time. Motion carried 4-0.

Jim Cerqua moved, and John Vitullo seconded the motion to appoint Doug Ozvath Chairman of the Clairton Municipal Authority to fulfill the 2021 term of Mr. Nick Nickolich who resigned. Motion carried 3-0-1 (Mr. Ozvath abstained).

Jim Cerqua moved, and Don Nevills seconded the motion to adjourn to executive session not to return at 6:41PM. Motion carried 4-0.



SECRETARY

**CLAIRTON MUNICIPAL AUTHORITY**

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday July 15, 2021

5:00 P.M.

**AGENDA**

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
  - a. Motion to approve the minutes from the Regular Board Meeting of June 17, 2021.
3. Motion to approve the bills
4. Motion to approve the Year-to-Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
8. Engineer's Report
  - a. Approval of request submitted by John Mowry of KLH, for Requisition #363B in the amount of \$9,861.11.
9. Solicitor's Report
  - a. Motion to approve the Memorandum of Understanding between the Clairton Municipal Authority and Local Union 456, Utility Workers Union of America with regard to the use of vacation time when an employee exhausts their allotment of available sick time.
10. New Business
11. Old Business

Motion to Adjourn

**CMA**  
**MEETING Check Register**  
**For the Period From Jun 18, 2021 to Jul 15, 2021**

Filter Criteria includes: Report order is by Date.

| Check # | Date    | Payee                 | Cash Account | Amount    |
|---------|---------|-----------------------|--------------|-----------|
| 8062    | 7/1/21  | AMERICAN WATER        | 10310-G      | 30.00     |
| 8063    | 7/1/21  | BARNO ELECTRONI       | 10310-G      | 27.80     |
| 8064    | 7/1/21  | BENJAMIN MARCUS       | 10310-G      | 809.00    |
| 8065    | 7/1/21  | CINTAS                | 10310-G      | 200.42    |
| 8066    | 7/1/21  | COMCAST BUSINES       | 10310-G      | 465.97    |
| 8067    | 7/1/21  | COUNTY HAULING        | 10310-G      | 28,329.61 |
| 8068    | 7/1/21  | DOUG OZVATH           | 10310-G      | 256.13    |
| 8069    | 7/1/21  | FRANK'S SHOES         | 10310-G      | 150.00    |
| 8070    | 7/1/21  | GATEWAY ENGINE        | 10310-G      | 417.46    |
| 8071    | 7/1/21  | GIPSON BEARING &      | 10310-G      | 72.40     |
| 8072    | 7/1/21  | HENDERSON PEST        | 10310-G      | 90.00     |
| 8073    | 7/1/21  | HENWIL CORPORA        | 10310-G      | 6,437.70  |
| 8074    | 7/1/21  | HOME DEPOT            | 10310-G      | 598.63    |
| 8075    | 7/1/21  | IDEXX Laboratories    | 10310-G      | 87.72     |
| 8076    | 7/1/21  | LINDY PAVING          | 10310-G      | 279.29    |
| 8077    | 7/1/21  | LINK COMPUTER C       | 10310-G      | 1,317.69  |
| 8078    | 7/1/21  | M & B Window Clean    | 10310-G      | 250.00    |
| 8079    | 7/1/21  | Madison National Life | 10310-G      | 2,000.55  |
| 8080    | 7/1/21  | PA AMERICAN WAT       | 10310-G      | 1,990.01  |
| 8081    | 7/1/21  | PEOPLES NATURAL       | 10310-G      | 145.94    |
| 8082    | 7/1/21  | PENNSYLVANIA MU       | 10310-G      | 125.00    |
| 8083    | 7/1/21  | SNYDER BROTHER        | 10310-G      | 34.17     |
| 8084    | 7/1/21  | TOTAL INSTRUMEN       | 10310-G      | 375.00    |
| 8085    | 7/1/21  | VERIZON WIRELES       | 10310-G      | 217.29    |
| 8086    | 7/1/21  | WEX BANK              | 10310-G      | 1,693.28  |
| 8087    | 7/15/21 | AIRGAS USA, LLC       | 10310-G      | 159.10    |
| 8088    | 7/15/21 | ALL PRO PITTSBUR      | 10310-G      | 600.00    |
| 8089    | 7/15/21 | Applied Maintenance   | 10310-G      | 527.57    |
| 8090    | 7/15/21 | BARNO ELECTRONI       | 10310-G      | 27.80     |
| 8091    | 7/15/21 | C. GREGG BOYCE        | 10310-G      | 200.00    |
| 8092    | 7/15/21 | COMCAST               | 10310-G      | 1,548.61  |
| 8093    | 7/15/21 | COUNTY HAULING        | 10310-G      | 30,334.03 |

**CMA**  
**MEETING Check Register**  
**For the Period From Jun 18, 2021 to Jul 15, 2021**

Filter Criteria includes: Report order is by Date.

| Check #      | Date    | Payee                | Cash Account | Amount            |
|--------------|---------|----------------------|--------------|-------------------|
| 8094         | 7/15/21 | DODARO, MATTA &      | 10310-G      | 26,213.91         |
| 8095         | 7/15/21 | DRNACH ENVIRON       | 10310-G      | 25,489.00         |
| 8096         | 7/15/21 | DTI Development      | 10310-G      | 3,000.00          |
| 8097         | 7/15/21 | DUQUESNE LIGHT       | 10310-G      | 24,064.89         |
| 8098         | 7/15/21 | EJ USA INC           | 10310-G      | 4,187.70          |
| 8099         | 7/15/21 | FAYETTE WASTE L      | 10310-G      | 98.64             |
| 8100         | 7/15/21 | FISHER SCIENTIFIC    | 10310-G      | 475.74            |
| 8101         | 7/15/21 | FNB Commercial Cre   | 10310-G      | 810.00            |
| 8102         | 7/15/21 | HEMOCRAFT BUILD      | 10310-G      | 907.40            |
| 8103         | 7/15/21 | IEH AUTO PARTS LL    | 10310-G      | 284.57            |
| 8104         | 7/15/21 | KC AUTO AND TRU      | 10310-G      | 95.00             |
| 8105         | 7/15/21 | KLH ENGINEERS, IN    | 10310-G      | 11,363.88         |
| 8106         | 7/15/21 | Matheson Tri-Gas Inc | 10310-G      | 80.76             |
| 8107         | 7/15/21 | MODEL UNIFORMS       | 10310-G      | 557.55            |
| 8108         | 7/15/21 | PA AMERICAN WAT      | 10310-G      | 108.38            |
| 8109         | 7/15/21 | PASTORE PLUMBIN      | 10310-G      | 1,000.00          |
| 8110         | 7/15/21 | PENNSYLVANIA ON      | 10310-G      | 51.83             |
| 8111         | 7/15/21 | Pioneer Research     | 10310-G      | 716.25            |
| 8112         | 7/15/21 | PITTSBURGH POST      | 10310-G      | 940.50            |
| 8113         | 7/15/21 | Quill.com            | 10310-G      | 220.80            |
| 8114         | 7/15/21 | RC WALTER & SON      | 10310-G      | 166.70            |
| 8115         | 7/15/21 | RONDINELLI, DEBO     | 10310-G      | 400.00            |
| 8116         | 7/15/21 | SAMS CLUB            | 10310-G      | 452.08            |
| 8117         | 7/15/21 | SHILOH SERVICE, I    | 10310-G      | 989.00            |
| 8118         | 7/15/21 | UNISAFE              | 10310-G      | 539.67            |
| 8119         | 7/15/21 | US Asset Manageme    | 10310-G      | 199.93            |
| <b>Total</b> |         |                      |              | <b>183,212.35</b> |

CMA  
Year to Date Income Statement  
WWTP Budget to Actual  
For the Six Months Ending June 30, 2021  
Percent of Year 50.00% (6 months / 12 months)

|                                       | Current Year<br>Actual | Current Year<br>Budget | Remaining<br>Amount   | Percent<br>Expended |
|---------------------------------------|------------------------|------------------------|-----------------------|---------------------|
| <b>Revenues</b>                       |                        |                        |                       |                     |
| Clairton Collecti/Debt Service        | \$ 595,876.98          | \$ 1,191,016.00        | 595,139.02            | 50.03               |
| Jefferson Hills Debt Service          | 464,057.94             | 928,116.00             | 464,058.06            | 50.00               |
| Petersan WWTP Debt Service            | 400,324.68             | 800,649.00             | 400,324.32            | 50.00               |
| South Park Debt Service               | 72,166.41              | 114,319.00             | 42,152.59             | 63.13               |
| <b>Total Debt Service Revenues</b>    | <b>1,532,426.01</b>    | <b>3,034,100.00</b>    | <b>1,501,673.99</b>   | <b>50.51</b>        |
| <b>Clairton Collec/Operation/Main</b> | <b>653,816.00</b>      | <b>1,078,920.00</b>    | <b>425,104.00</b>     | <b>60.60</b>        |
| <b>Jefferson Hills Operation/Main</b> | <b>395,726.00</b>      | <b>1,071,840.00</b>    | <b>676,114.00</b>     | <b>36.92</b>        |
| <b>Petersan Operation/Maint</b>       | <b>529,792.00</b>      | <b>1,114,220.00</b>    | <b>584,428.00</b>     | <b>47.55</b>        |
| <b>South Park Operation/Maint</b>     | <b>104,146.00</b>      | <b>233,720.00</b>      | <b>129,574.00</b>     | <b>44.56</b>        |
| <b>Total Consumption Revenues</b>     | <b>1,683,480.00</b>    | <b>3,498,700.00</b>    | <b>1,815,220.00</b>   | <b>48.12</b>        |
| <b>Other Revenue</b>                  |                        |                        |                       |                     |
| Sludge Acceptance                     | 81,125.00              | 150,000.00             | 68,875.00             | 54.08               |
| Miscellaneous Income                  | 0.45                   | 0.00                   | (0.45)                | 0.00                |
| Collection Office Rent                | 0.00                   | 12,000.00              | 12,000.00             | 0.00                |
| Interest Income                       | 3,322.47               | 20,000.00              | 16,677.53             | 16.61               |
| Investment Interest                   | (28,849.62)            | 30,000.00              | 58,849.62             | (96.17)             |
| Capacity Fees                         | 20,225.00              | 50,000.00              | 29,775.00             | 40.45               |
| <b>Total Other Revenues</b>           | <b>75,823.30</b>       | <b>262,000.00</b>      | <b>186,176.70</b>     | <b>28.94</b>        |
| <b>Total Revenues</b>                 | <b>\$ 3,291,729.31</b> | <b>\$ 6,794,800.00</b> | <b>3,503,070.69</b>   | <b>48.44</b>        |
| <b>Expenses</b>                       |                        |                        |                       |                     |
| Office Expenses                       | \$ 6,539.83            | \$ 15,400.00           | 8,860.17              | 42.47               |
| Treatment Supplies & Chemicals        | 50,694.21              | 102,500.00             | 51,805.79             | 49.46               |
| Treatment Sludge Disposal             | 157,153.15             | 300,000.00             | 142,846.85            | 52.38               |
| Flow Monitoring Data & Fees           | 70,320.00              | 134,480.00             | 64,160.00             | 52.29               |
| Equipment                             | 16,037.56              | 380,148.00             | 364,110.44            | 4.22                |
| Maintenance & Repair                  | 24,984.77              | 103,200.00             | 78,215.23             | 24.21               |
| Vehicle Expense                       | 3,259.64               | 9,000.00               | 5,740.36              | 36.22               |
| Utilities                             | 178,263.90             | 350,900.00             | 172,636.10            | 50.80               |
| Wages & Taxes                         | 469,979.70             | 903,986.00             | 434,006.30            | 51.99               |
| Employee Benefits                     | 183,374.57             | 390,824.00             | 207,449.43            | 46.92               |
| Conference & Memberships              | 4,237.25               | 26,000.00              | 21,762.75             | 16.30               |
| Professional Services                 | 123,590.76             | 249,900.00             | 126,309.24            | 49.46               |
| Insurance                             | 77,173.00              | 57,000.00              | (20,173.00)           | 135.39              |
| <b>Total Operating Expenses</b>       | <b>1,365,608.34</b>    | <b>3,023,338.00</b>    | <b>1,657,729.66</b>   | <b>45.17</b>        |
| <b>Total Debt Payments</b>            |                        |                        |                       |                     |
| Series B Bond Interest Expense        | 166,018.76             | 1,979,100.00           | 1,813,081.24          | 8.39                |
| Series B Bond Principal               | 0.00                   | 1,085,000.00           | 1,085,000.00          | 0.00                |
| Debt Service Coverage - 10%           | 0.00                   | 306,562.00             | 306,562.00            | 0.00                |
| <b>Total Debt Payments</b>            | <b>166,018.76</b>      | <b>3,370,662.00</b>    | <b>3,204,643.24</b>   | <b>4.93</b>         |
| <b>Total Expenses</b>                 | <b>1,531,627.10</b>    | <b>6,394,000.00</b>    | <b>4,862,372.90</b>   | <b>23.95</b>        |
| <b>Over/Under Budget</b>              | <b>\$ 1,760,102.21</b> | <b>\$ 400,800.00</b>   | <b>(1,359,302.21)</b> | <b>439.15</b>       |

For Management Purposes Only

CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the Six Months Ending June 30, 2021  
Percent of Year 50.00% (6 months /12 months)

|                                    | Current Year<br>Actual | Current Year<br>Budget | Remaining<br>Amount | Percent<br>Expended |
|------------------------------------|------------------------|------------------------|---------------------|---------------------|
| <b>Revenues</b>                    |                        |                        |                     |                     |
| Residential Flat Rate              | \$ 498,154.32          | \$ 1,658,400.00        | 1,160,245.68        | 30.04               |
| Commerical Flat Rate               | 70,990.84              | 178,000.00             | 107,009.16          | 39.88               |
| Alleg Housing Flat Rate            | 57,600.00              | 115,200.00             | 57,600.00           | 50.00               |
| School Flat Rate                   | 10,800.00              | 21,600.00              | 10,800.00           | 50.00               |
| USS Flat Rate                      | 429,900.00             | 859,800.00             | 429,900.00          | 50.00               |
| <b>Total Debt Service Revenues</b> | <b>1,067,445.16</b>    | <b>2,833,000.00</b>    | <b>1,765,554.84</b> | <b>37.68</b>        |
| <b>Total Consumption Revenues</b>  | <b>620,517.01</b>      | <b>1,300,000.00</b>    | <b>679,482.99</b>   | <b>47.73</b>        |
| <b>Total Consumption Revenues</b>  | <b>\$ 620,517.01</b>   | <b>\$ 1,300,000.00</b> | <b>679,482.99</b>   | <b>47.73</b>        |
| <b>CTH Consumption Revenues</b>    |                        |                        |                     |                     |
| CTH Consumption Revenues           | \$ 0.00                | \$ 0.00                | 0.00                | 0.00                |
| CTH Debt Service Revenues          | 79,800.00              | 0.00                   | (79,800.00)         | 0.00                |
| CTH Penalty and Interest           | 0.00                   | 0.00                   | 0.00                | 0.00                |
| <b>Total Century Townhomes</b>     | <b>79,800.00</b>       | <b>0.00</b>            | <b>(79,800.00)</b>  | <b>0.00</b>         |
| <b>Other Revenue</b>               |                        |                        |                     |                     |
| Penalty                            | 54,399.20              | 120,000.00             | 65,600.80           | 45.33               |
| Dye Test Fees - Plumber            | (2,525.00)             | 0.00                   | 2,525.00            | 0.00                |
| Dye Test - Application Fees        | 3,130.00               | 3,000.00               | (130.00)            | 104.33              |
| Lien Letter Fees                   | 2,540.00               | 2,500.00               | (40.00)             | 101.60              |
| NSF Fees                           | 46.00                  | 300.00                 | 254.00              | 15.33               |
| Posting Fees -Terminations \$20    | 37,469.97              | 45,000.00              | 7,530.03            | 83.27               |
| Magistrate & Legal Fees            | (531.00)               | 300.00                 | 831.00              | (177.00)            |
| Notice Fee - \$15                  | (205.00)               | 4,000.00               | 4,205.00            | (5.13)              |
| Interest Income                    | 0.00                   | 1,500.00               | 1,500.00            | 0.00                |
| Prior Sewage Fee                   | 2,845.00               | 500.00                 | (2,345.00)          | 569.00              |
| <b>Total Other Revenues</b>        | <b>97,169.17</b>       | <b>177,100.00</b>      | <b>79,930.83</b>    | <b>54.87</b>        |
| <b>Total Revenues</b>              | <b>\$ 1,864,931.34</b> | <b>\$ 4,310,100.00</b> | <b>2,445,168.66</b> | <b>43.27</b>        |
| <b>Expenses</b>                    |                        |                        |                     |                     |
| Office Expenses                    | \$ 1,993.35            | \$ 6,500.00            | 4,506.65            | 30.67               |
| Billing Expense                    | 27,151.54              | 66,000.00              | 38,848.46           | 41.14               |
| Collection System Supplies         | 8,491.57               | 37,300.00              | 28,808.43           | 22.77               |
| Equipment                          | 5,447.36               | 40,500.00              | 35,052.64           | 13.45               |
| Maintenance & Repair               | 11,512.37              | 105,000.00             | 93,487.63           | 10.96               |
| Vehicle Expense                    | 6,888.21               | 17,500.00              | 10,611.79           | 39.36               |
| Utilities                          | 13,194.35              | 28,320.00              | 15,125.65           | 46.59               |
| Wages & Taxes                      | 115,481.60             | 309,600.00             | 194,118.40          | 37.30               |
| Employee Benefits                  | 64,694.62              | 173,248.00             | 108,553.38          | 37.34               |
| Conference & Memberships           | 588.81                 | 16,000.00              | 15,411.19           | 3.68                |
| Professional Services              | 41,270.24              | 231,500.00             | 190,229.76          | 17.83               |
| Insurance                          | 33,075.00              | 67,000.00              | 33,925.00           | 49.37               |
| WWTP Treatment Charges             | 871,260.00             | 1,191,016.00           | 319,756.00          | 73.15               |
| <b>Total Operating Expenses</b>    | <b>1,201,049.02</b>    | <b>2,289,484.00</b>    | <b>1,088,434.98</b> | <b>52.46</b>        |
| <b>Total Debt Payments</b>         |                        |                        |                     |                     |
| Debt Pmt City of Clairton          | 203,868.96             | 407,738.00             | 203,869.04          | 50.00               |

For Management Purposes Only

CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the Six Months Ending June 30, 2021  
Percent of Year 50.00% (6 months /12 months)

|                             | Current Year<br>Actual | Current Year<br>Budget | Remaining<br>Amount | Percent<br>Expended |
|-----------------------------|------------------------|------------------------|---------------------|---------------------|
| Debt Pmt (full bond)        | 264,381.24             | 528,762.00             | 264,380.76          | 50.00               |
| Debt Service Coverage - 10% | 0.00                   | 52,809.00              | 52,809.00           | 0.00                |
| Debt Pmt WWTP Transfers     | 595,876.98             | 1,191,754.00           | 595,877.02          | 50.00               |
| Total Debt Payments         | <u>1,064,127.18</u>    | <u>2,181,063.00</u>    | <u>1,116,935.82</u> | 48.79               |
| Total Expenses              | <u>2,265,176.20</u>    | <u>4,470,547.00</u>    | <u>2,205,370.80</u> | 50.67               |
| Over/Under Budget           | \$ <u>(400,244.86)</u> | \$ <u>(160,447.00)</u> | <u>239,797.86</u>   | 249.46              |

CMA  
Cash Account Monthly Summary  
As of: June 30, 2021

|  | <u>Beginning<br/>Balance</u> |    | <u>Deposits</u>     |    | <u>Disbursements</u>  |    | <u>Ending Balance</u> |
|--|------------------------------|----|---------------------|----|-----------------------|----|-----------------------|
| <b>Operating Accounts</b>              |                              |    |                     |    |                       |    |                       |
| 10320-T FN-WWTP Depository             | 5,477,314.43                 | \$ | 340,552.13          | \$ | (396,413.08)          | \$ | 5,421,453.48          |
| 10330-C FN-Collection Depository       | 3,624,883.02                 |    | 384,291.35          |    | (245,229.09)          |    | 3,763,945.28          |
| 10311-G FN-Payroll                     | 81,106.64                    |    | 93,050.18           |    | (96,621.33)           |    | 77,535.49             |
| 10310-G FN-Disbursements               | 114,924.47                   |    | 115,858.13          |    | (115,858.13)          |    | 114,924.47            |
| <b>Reserved Accounts</b>               |                              |    |                     |    |                       |    |                       |
| 10331-C FN-Collection City Pmts        | 292,112.80                   |    | 33,978.16           |    | 0.00                  |    | 326,090.96            |
| 10322-T FN-OPEB                        | 499,626.13                   |    | 86.65               |    | 0.00                  |    | 499,712.78            |
| 10321-T FN-WWTP Capacity & Capital Im  | 2,415,901.53                 |    | 2,037.14            |    | 0.00                  |    | 2,417,938.67          |
| 10333-C Collection Capital Improvement | 1,216,357.23                 |    | 0.00                |    | 0.00                  |    | 1,216,357.23          |
| 10332-T WWTP Debt Coverage             | 78,679.12                    |    | 13.64               |    | 0.00                  |    | 78,692.76             |
| Total FNB Accounts                     | <u>13,800,905.37</u>         | \$ | <u>969,867.38</u>   | \$ | <u>(854,121.63)</u>   | \$ | <u>13,916,651.12</u>  |
| <b>Trustee Accounts</b>                |                              |    |                     |    |                       |    |                       |
| 10200-C WF Series A - Construction     | 3.06                         | \$ | 0.00                | \$ | 0.00                  | \$ | 3.06                  |
| 10200-T WF - Series B - Construction   | 502,684.11                   |    | 2,058.93            |    | (16,222.32)           |    | 488,520.72            |
| 10220-T WF - Debt Service              | 2,004,221.14                 |    | 340,183.65          |    | (1,155,578.21)        |    | 1,188,826.58          |
| 10221-T WF - Debt Service Reserve      | 3,073,466.82                 |    | 0.00                |    | (89,812.28)           |    | 2,983,654.54          |
| Total Trustee Accounts                 | <u>5,580,375.13</u>          | \$ | <u>342,242.58</u>   | \$ | <u>(1,261,612.81)</u> | \$ | <u>4,661,004.90</u>   |
| Grand Total                            | <u>19,381,280.50</u>         | \$ | <u>1,312,109.96</u> | \$ | <u>(2,115,734.44)</u> | \$ | <u>18,577,656.02</u>  |

June 2021 Sewer Billing  
Sewer Receivables

| COLLECTION SYSTEM BILLING SUMMARY |                                     |            |             |           |          |           |         |                     |             |
|-----------------------------------|-------------------------------------|------------|-------------|-----------|----------|-----------|---------|---------------------|-------------|
| Service                           | Description                         | Charges    | Adjustments | Penalties | Interest | Discounts | Refunds | Adjusted R Receipts |             |
| ALLF1                             | Allegheny Housing Flat (Wylie)      | 8,050.00   | 0           | 0         | 0        | 0         | 0       | 0                   | -8,050.00   |
| ALLF2                             | Allegheny Housing Flat (Reed)       | 1,550.00   | 0           | 0         | 0        | 0         | 0       | 0                   | -1,550.00   |
| CNTRY                             | Century Town Homes Flat Rate        | 26,500.00  | -13,200.00  | 0         | 665      | 1,065.46  | 0       | 0                   | 0           |
| COLLE                             | Metered Sewer Collection            | 98,894.24  | -2,588.38   | 0         | 2,052.30 | 1,704.47  | 0       | 0                   | -118,310.09 |
| COMF                              | Commercial Sewer Flat Rate          | 13,035.56  | -5          | 0         | 191.56   | 69.75     | 0       | 0                   | -12,603.10  |
| RESF                              | Residential Sewer Flat Rate         | 84,311.54  | 58.86       | 0         | 1,806.86 | 5,721.81  | 0       | 0                   | -92,889.84  |
| PRIOR                             | Prior Balances                      | 0          | 0           | 0         | 0        | 0.02      | 0       | 0                   | -217.22     |
| SSRF                              | School Sewer Flat Rate              | 1,800.00   | 0           | 0         | 90       | 0         | 0       | 0                   | -1,800.00   |
| USSF                              | USS Sewer Flat Rate                 | 71,650.00  | -3,582.50   | 0         | 0        | 0         | 0       | 0                   | -143,300.00 |
|                                   |                                     | 16         | 0           | 0         | 0        | 0         | 0       | 0                   | -16         |
|                                   | Billed Collection Flat usage Charge | 305,807.34 | -19,317.02  | 0         | 4,805.72 | 8,561.51  | 0       | 0                   | -378,736.25 |
|                                   | Sewer Receivables Totals            |            |             |           |          |           |         |                     |             |

Sewer Direct

| Service | Description              | Charges | Adjustments | Penalties | Interest | Discounts | Refunds | Adjusted R Receipts |           |
|---------|--------------------------|---------|-------------|-----------|----------|-----------|---------|---------------------|-----------|
| NSF Fee | NSF Fee                  | 0       | 75          | 0         | 0        | 0         | 0       | 0                   | 0         |
| POST    | Posting Fee - Shut Offs  | 0       | 5,325.00    | 0         | 0        | 0         | 0       | 21.38               | -7,609.79 |
| TurnOff | Water Turn Off Fee       | 0       | 0           | 0         | 0        | 0         | 0       | 0                   | -109.65   |
| TurnOn  | Turn On Fee              | 0       | 0           | 0         | 0        | 0         | 0       | 0                   | -3.51     |
| NOTICE  | 10-Day Delinquent Notice | 0       | 0           | 0         | 0        | 0         | 0       | 0                   | -272.65   |
|         | Sewer Direct Totals      | 0       | 5,400.00    | 0         | 0        | 0         | 0       | 21.38               | -7,995.60 |

Sewer Summary

|                         |              |
|-------------------------|--------------|
| Previous Ending Balance | 2,157,146.02 |
| Charges                 | 305,807.34   |
| Adjustments             | -13,917.02   |
| Penalties               | 4,805.72     |
| Interest                | 8,561.51     |
| Discounts               | 0            |
| Refunds                 | 0            |
| Adjusted Receipts       | 189.6        |
| Receipts                | -386,731.85  |
| Current Balance         | 2,075,861.32 |
| Total Receipts          | -386,542.25  |

## **Report of the Finance Director – July 15 , 2021**

**Century Townhomes – A mediation session was held in our offices on July 9, 2021.**

**Upstream Communities:** We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. We have calculated the refund for the 2018 and 2019 years and have had preliminary discussions with the solicitor on how to proceed. **We have submitted the checks for the 2018 and 2019 years. We received a response from Peters Creek and are preparing a response. Since we have completed the 2020 Audit, we have received a final of the Maher Duessel report on the agreed upon procedures for 2020 so we can allocate any overage to the parties of the Treatment Agreement.**

**Delinquent Accounts shutoffs – In June we sent out 356, 10- day delinquent notices, 0 properties were posted for shutoff, and 0 accounts were sent over to the water company for shut off and 0 were shut off. This was due to the Moratorium on shutoffs due to the Covid-19 Virus.**

**Collections Crew Management and Reporting – The June 2021 report has been sent to you.**

**\$Energy Fund – In June, the fund processed 2 applications, approved 2.**

**PennVest –** Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26, 2019, for a preapplication meeting. Authority and engineer staff have been assembling the PennVest Loan application per the direction of the Board. There was a motion passed in January to proceed with the PennVest funding option. **We are in the process of preparing and submitting closure documents to PENNVEST prior to loan closing.**

**Phase II Bidding – A mandatory Prebid meeting was held on June 8, 2021, at 9:00 AM. The bids for Phase II were opened on July 12, 2021.**

**Grants. Nothing new to report.**

## Collection and Operations Report – July 15, 2021

I have a few things to talk about in executive session.

- Also discuss having the picnic and Clairton Park Sept 18th. The date that would be available for the new pavilion # 2 rental is Saturday September 18<sup>th</sup>, 2021. The fee is \$160.00 rental and \$ 40.00 clean up fee total fee is \$ 200.00.
- Duperon is wet testing their perforated screens at the headworks building this week, they plan on running them steady next week. They will provide someone here to run the machines until they are able to put in the 100 micron water screen in sometime in late August.
- Form 43 sludge testing was completed
- We are starting to run ammonia testing in the lab to get ready for our new NPDES permit which should be issued in August and effective September 1. We have 3 new tests that are going on the permit. Dissolved oxygen and ammonia nitrogen will be required to be run daily. E.Coli will be run monthly.
- Collections camera is out for service at A&H
- Collections crew has been out repairing C/B on the hill so that we can stay ahead of future paving project. Also started jetting lines in Wilson.
- Plant side things are going well. Jeremy is the new edition, he is learning to run the belt press. Sean is gearing up to run lab for when Fleming is out on leave.
- Utility Cloud would like to do a presentation for the board @ 4p.m. on August 19th about a half hour before the board meeting.
- We had confined space training July 6th with ISC safety. New guys had a full class, others had refresher course.



**CLAIRTON MUNICIPAL AUTHORITY**

**Consulting Engineer's Report**

**July 15, 2021**

**ACTIVE ITEMS**

**Phase II Upgrade Project**

Bids were opened on July 12<sup>th</sup>. The bids were \$9.6M over our estimate due to lack of workers and material costs. We recommend rejecting the bids and waiting until the economy stabilizes before rebid.

**Upstream Litigation**

KLH has been working with the Solicitor on the litigation with the upstream communities.

**Golden Gate Phase II**

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. The PA Small Water and Sewer Grant application has been denied.

**CDBG Year 46**

The CMA has been awarded a 65% construction cost grant for the repair of Level 5 defects throughout the sewer system (2 CIPP lining, 2 open cut). The project Notice-to-Proceed has been issued. Materials have been ordered. Contractor to submit a work schedule.

**CDBG Year 47**

CDBG Year 47 application was accepted. The total cost of the project is estimated at \$164,000. There is a grant in the amount of \$95,371, leaving a local share of \$69,000. KLH is working with the COG to prepare bidding documents.

**2021 Emergency Repair Contract**

Bids were opened on July 13<sup>th</sup>. There were two bidders on the contract. Playchak Construction is the apparent low bidder with a time and material total bid of \$1,275.00. KLH recommends award of Contract 2021-01 to Playchak Construction.

### **GIS Update**

CMA has requested KLH update the GIS map to indicate which Level 5 sewer defects have been repaired and which defects remain. KLH has provided the map to CMA.

### **State Street Lining & Restoration**

CMA was contacted by PennDOT in regard to the final restoration for the State Street Lining contract. The Solicitor is working with the Contractor to restore the open excavation pits and asphalt restoration per PennDOT directive.

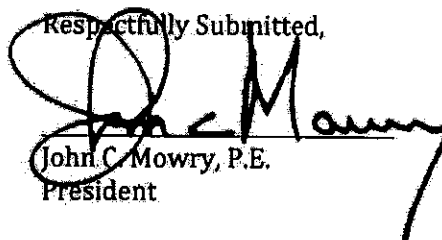
### **Capital Requisition**

Requisition 363-B in the amount of \$9,861.11 is presented for Board approval.

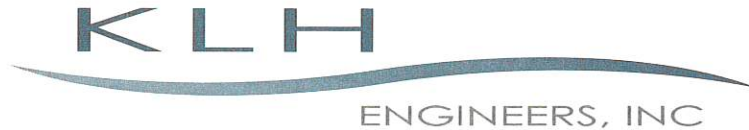
### **NPDES Permit Renewal**

KLH is working with PaDEP on the permit renewal. DEP has commented on the LTCP schedule and is requesting an updated schedule. KLH anticipates the LTCP schedule being written into the NPDES permit renewal. Due to the collection system funds being fully expended, CMA does not have any money to complete the collection system LTCP tasks. KLH is responding to DEP by extending the completion dates on the collection system while we address the WWTP upgrades.

Respectfully Submitted,



John C. Mowry, P.E.  
President



July 13, 2021  
Ref. No.: 273-144

Clairton Municipal Authority  
1 North State Street  
Clairton, PA 15025

Dear Ladies and Gentlemen:

**Contract No. 2021-01  
2021 Emergency Sewer Repairs**

Sealed bids were received, opened, and read aloud on Tuesday, July 13, at the CMA offices for the above referenced Project. Two (2) bids were received and are included on a Bid Tabulation enclosed for your reference.

The apparent low bidder for the contract is Plavchak Construction with an apparent low bid of \$1,275.00. A bid bond of 10% in the amount of the bid was enclosed from a Surety Company on the U.S. Treasury approved list. KLH has experience with Plavchak Construction and believes they are qualified to complete the Project. Their bid was reviewed and is complete.

Therefore, KLH Engineers recommends Contract No. 2021-01 2021 Emergency Sewer Repairs, be awarded to Plavchak Construction in the amount of \$1,275.00.

Should you have any questions please contact me.

Very truly yours,

KLH ENGINEERS, INC.

A handwritten signature in blue ink that reads "Jeff M. Marcink". The signature is written in a cursive, flowing style.

Jeff M. Marcink

Enclosure



**Clairton Municipal Authority**  
**Emergency Sanitary & Storm Sewer Repairs**  
**Contract No. 2021-01**  
**Bidders Tab**  
**July 13, 2021 -- 10:00 AM**

| CONTRACTOR  | SURETY/<br>AMOUNT | TOTAL BID AMOUNT |
|---|-------------------|------------------|
| Plavchak Construction Co., Inc<br>305 N 2nd Avenue, Suite 2<br>Elizabeth, PA 15037-1536 | 10%               | \$1,275.00       |
| Redstone Excavating LLC<br>479 Davidson Siding Road<br>Grindstone, PA 15442             | 10%               | \$2,340.00       |

**CAPITAL IMPROVEMENT FUND**

**REQUISITION NUMBER 363-B**

Date: July 15, 2021

TO: Wells Fargo Bank, National Association, as Trustee (the "Trustee")

E-Mail: Rose.Anne.Camilo@wellsfargo.com

Peter.C.Hosfield@wellsfargo.com

-or-

Fax: 877-775-7570

FROM: Clairton Municipal Authority (the "Borrower")

Account No.: 48117303 (2012B CONSTRUCTION FUND)

Re: Draw From Construction Fund established under the Trust Indenture for the above-referenced bonds dated as of August, 2012 (the "Indenture")

The Authority hereby directs the Trustee to pay from the Authorities account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on the date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any pervious requisition for the withdrawal of money from the Construction Fund.

| <u>Item<br/>Number</u> | <u>Payee<br/>(Name &amp; Address)</u>  | <u>Amount</u>      | <u>Purpose of Obligation</u>           |
|------------------------|--|--------------------|--|
| 1.                     | KLH Engineers, Inc.<br>5173 Campbells Run Road<br>Pittsburgh, PA 15205               | \$ 8,545.00        | Phase II Upgrades<br>Invoice No. 65473 |
| KLH SUBTOTAL           |  | <u>\$ 8,545.00</u> |  |
| 2.                     | US Asset Management<br>211 N. Whittfield Street<br>Suite 201<br>Pittsburgh, PA 15206 | \$ 1,316.11        | Second Quarter Management Fees         |
| TOTAL                  |  | <u>\$ 9,861.11</u> |  |

July 15, 2021  
Requisition No. 363-B

**Account No.: 48117303 2012B CONSTRUCTION FUND**

Re: Draw From Construction Fund established under the Trust Indenture for the above-referenced bonds dated as of August, 2012 (the "Indenture")

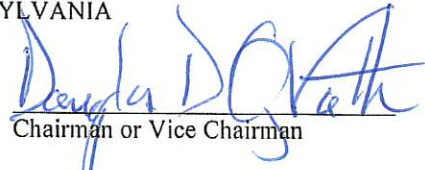
The Authority hereby directs the Trustee to pay from the Authorities account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any previous requisition for the withdrawal of money from the Construction Fund.

CLAIRTON MUNICIPAL AUTHORITY  
ALLEGHENY COUNTY, PENNSYLVANIA

By

  
Secretary, Assistant Secretary

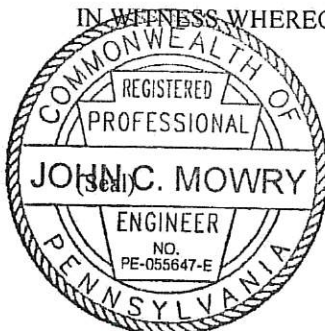
By

  
Chairman or Vice Chairman

**A. CONSULTING ENGINEER'S CERTIFICATE**

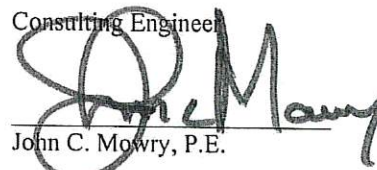
I, the undersigned, the duly appointed Consulting Engineer for the Clairton Municipal Authority, Allegheny County, Pennsylvania (the "Authority") hereby certify the following:

- (a) I hereby approve the foregoing attached requisition of the Authority;
- (b) The obligation listed to be paid on such requisition was properly incurred;
- (c) The amount requisitioned is due and unpaid;
- (d) Insofar as the payment is to be made for work, material, supplies, or equipment, the work has been performed and the material, supplies or equipment have been installed in the project or have been delivered either at the project site or at a proper place for fabrication, and are covered by the Builders' Risk Insurance; and
- (e) All work, material, supplies and equipment for which payment is to be made are, in the opinion of the undersigned, in accordance with the plans and specifications.



KLH ENGINEERS, INC.

Consulting Engineer

  
John C. Mowry, P.E.



Clairton Municipal Authority  
1 North State Street  
Clairton, PA 15025

Invoice number 65473  
Date 06/30/2021

Project 273-124 WWTP PHASE II UPGRADES

Professional Services through June 30, 2021

| Description                      | Contract Amount | Percent Complete | Total Billed | Prior Billed | Current Billed |
|----------------------------------|-----------------|------------------|--------------|--------------|----------------|
| <b>DESIGN PHASE</b>              |                 |                  |              |              |                |
| FIELD RECONNAISSANCE             | 20,000.00       | 100.00           | 20,000.00    | 20,000.00    | 0.00           |
| PLANS, CONTRACT DOCS, PERMITTING | 1,400,000.00    | 100.00           | 1,400,000.00 | 1,400,000.00 | 0.00           |
| Subtotal                         | 1,420,000.00    | 100.00           | 1,420,000.00 | 1,420,000.00 | 0.00           |
| <b>BID PHASE</b>                 | 15,000.00       | 95.00            | 14,250.00    | 5,705.00     | 8,545.00       |
| <b>CONSTRUCTION PHASE</b>        |                 |                  |              |              |                |
| GENERAL PROJECT SERVICES         | 270,000.00      | 0.00             | 0.00         | 0.00         | 0.00           |
| AS-BUILT DRAWING PREPARATION     | 70,000.00       | 0.00             | 0.00         | 0.00         | 0.00           |
| OPERATION & MAINTENANCE MANUALS  | 70,000.00       | 0.00             | 0.00         | 0.00         | 0.00           |
| Subtotal                         | 410,000.00      | 0.00             | 0.00         | 0.00         | 0.00           |
| Total                            | 1,845,000.00    | 77.74            | 1,434,250.00 | 1,425,705.00 | 8,545.00       |

Invoice total 8,545.00



July 8, 2021

Clairton Municipal Authority  
Clairton Construction Fund- Consolidated  
Attn: Jim Hannan  
1 North State Street  
Clairton, PA 15025

U.S. Asset Management, LLC  
STATEMENT OF MANAGEMENT FEES

For the Period Second Quarter 2021  
Portfolio Valuation as of 6/30/2021

\$ 4,042,773.52

|                                      |            |           |
|--------------------------------------|------------|-----------|
| Fund A                               | \$0        |           |
| Fund B                               | \$183.20   | \$1132.91 |
| Fund DSRF                            | \$1,332.84 |           |
| \$4,042,773.52 @ 0.15% per annum ÷ 4 | \$1,516.04 |           |

Total Quarterly Management Fee (all funds) \$1,516.04

Bond B  
1132.91  
183.20  
\$1316.11

U S ASSET MANAGEMENT, LLC  
211 N. Whitfield St., Suite 201 Pittsburgh, PA 15206  
P: 412-231-8209 F: 412-231-8210 www.usasset.net

MEMORANDUM OF UNDERSTANDING

Between the Clairton Municipal Authority

And

Local Union 456, Utility Workers of America, A.F.L., C.I.O.

WHEREAS, the Clairton Municipal Authority ("CMA") and Local Union 456, Utility Workers of America, A.F.L., C.I.O. ("Union") are members to a Collective Bargaining Agreement ("CBA") that was ratified on November 19, 2020; and

WHEREAS, in Article IX, Paragraph F, of the CBA provides that Employees shall receive five (5) sick days per year based on certain provisions and qualifications; and

WHEREAS, CMA and the Union agree that a system be in place for Employees to use personal days in the event and Employee's sick time has been exhausted; and

WHEREAS, CMA and the Union agree that in the event that an Employee exhausts the entirety of their sick time, the use of personal days will be allowed subject to the terms and conditions of this MOU.

NOW THEREFORE, CMA and the Union agree to be bound by the following terms of this Memorandum of Understanding ("MOU"):

1. In the event that an Employee exhausts all available sick time, an Employee may utilize personal days for sick call off, contingent on the Employee providing a medical excuse justifying the need for sick call off.
2. Failure to provide a medical excuse under the terms of this MOU will result in disciplinary action for absenteeism or job abandonment.
3. During the term of this MOU, the remainder of the CBA remains in full force and effect.
4. This MOU shall expire on the 31<sup>st</sup> day of December 2025.

IN WITNESS WHEREOF, the Parties hereto have set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Clairton Municipal Authority, Chairman / Date

\_\_\_\_\_  
Local Union 456, President / Date

\_\_\_\_\_  
Clairton Municipal Authority, Finance Director/ Date

\_\_\_\_\_  
Local Union 456, Vice President / Date